



Phoenix Pride Volunteer Program Guidelines

This program creates opportunities for eligible metropolitan Phoenix LGBT-focused 501(c)(3) or (4)* non-profit organizations (ORGs) to provide general non-beverage volunteer services for designated Phoenix Pride events in return for credits translatable to charitable donations from Phoenix Pride. Total charitable donations to any participating ORG under this program for a designated event may be capped at Phoenix Pride's discretion. Such a cap shall be disclosed prior to an ORG's participation.

To apply for participation in a designated Phoenix Pride event, applicants shall submit the following:

1. A completed Volunteer Program Application
2. A copy of the applicant's current 501(c)(3) or (4) IRS determination letter*
3. A copy of the applicant's most recent 990 filing

**An applicant that has filed for 501(c)(3) or (4) status but has yet to receive IRS determination may also be eligible and shall submit a copy of their IRS-receipted 1023 application as a substitute for a determination letter copy.*

All documentation shall be submitted to the Phoenix Pride Executive Director or the designated event's Volunteer Manager no later than 30 days prior to the designated event. Eligibility and program participation shall be determined and disclosed no later than two (2) weeks prior to event.

Upon approval of application, each volunteer provided by the approved ORG shall commit and provide a minimum of four (4) volunteer service hours to the event, as tracked by the Volunteer Manager, for such hours to be eligible towards charitable credits.

Phoenix Pride shall present a donation check to all participating ORGs based on charitable credits earned from February through May at the Pride Awards Gala held the following June. All donations for other charitable credits earned under this program shall be paid within 60 days of general non-beverage volunteer services being provided.